

Candidate

From: Partner
Sent: Today's date
Subject: New Client: Sarah Maddock

I have made an appointment for you with a new client, Sarah Maddock. I took the call from Ms Maddock this morning. I understand that Ms Maddock has been charged with assault and has been bailed to appear at the Magistrates' court next week. From our brief conversation, I don't think the client has much knowledge of criminal proceedings. I asked her to bring her charge sheet with her for her appointment.

You will need to prepare the usual attendance note/case analysis following the interview. I am particularly interested that this note should cover your initial view of whether or not you think she will be found guilty. And obviously if she raises any other particular issues with you make sure your note covers them also, as well as all the usual matters.

Note to candidates

For the purpose of this exercise you should not deal with client care issues including funding or with money laundering issues.